

PRSD Building Committee

Meeting date & place: 6:30 pm, April 9th, 2020 Remote Meeting held via Zoom

Building Committee Members Present: Jonathan Seymour, Glen Kemper, Greg Labrecque, Kim Jackson, Wayne Adams, Carol Mcleod, Emily Dwyer, Justin Bartholomew, Ashley Davis, Bill Daley, Greg Towson, Greg Hadden, Lisa O'Connor, Bill O'Neil, Joel Breen, Dena Trotta, Stephanie Seeley, Mike Stevens

Owner's Project Manager: Jon Lemieux, Steve Theran, Laurie Soave, Vertex

Designer: Brad Dore, Maria Fernandez-Donovan, Dore & Whittier

Construction Manager: Jon Rich, Kirk Balcom, W.T. Rich

PRSD: Bob Danforth

Minutes

Minutes from the 2.11..20 building committee meeting were approved by the building committee members present, with the exception of Bill O'Neil, Lisa O'Connor and Mike Stevens who abstained.

New Business

A. **Schedule Update –**

The update included late April mobilization of office trailers, fencing, and by early May stripping topsoil, temporary parking, etc and by June ground improvements and boiler room demolition. The preconstruction survey is still in process and the second neighborhood meeting had to be postponed. We are on schedule for the next MSBA submission, 90% Construction Documents, due April 28th. As a result we are planning the next BC meeting for Monday, April 27th so that the committee can vote to authorize Vertex to submit the package. The permitting process is also continuing and in the final stages.

B. **Proprietary Items List Approval –**

A list of 8 items was discussed and approved. The entire list is found in the presentation slides which accompany the minutes.

C. **ASR #7 \$8,250 Wetlands Allowance Authorization -** This item was approved by a unanimous vote of the committee.

D. **ASR #9 \$23,540 Natural to Synthetic Field Design –** This item was approved by a unanimous vote of the committee.

E. **ASR #10 \$15,235 Subsurface Investigation –** This item was approved by a unanimous vote of the committee..

F. **Pre-qualification Sub Committee –** MGL Chapter 149A requires prequalification of trade contractors for the following scopes of work. The committee should be 4 members, one from the designer, one from CM and 2 from the owner. Vertex should be one the owner selections and Bob Danforth was suggested as the second. This was approved by a unanimous vote of the committee.

G. **Design Update -** Brad Dore discussed a concern about checking on wood columns. This is a design element in our project that was used in another D&W project. After some time in place cracks in the wood develop, this is called checking. Brad explained that this is normal and a part of the wood adjusting to the humidity of the setting, much like the wood floor in a gymnasium.

Executive Session - The committee voted unanimously to enter the executive session to discuss contract negotiations.

New Business

- A. Early Bid Package** - After returning from the executive session the Building Committee authorized PRSD Superintendent and Business Manager to approve Early Package 1 awards to contractors in the collective total amount not to exceed \$31,661,526.

Adjournment – The meeting adjourned at approximately 8:30pm.