**Joint Committee Meeting Minutes**

**PRSD Building Committee / PRSD School Committee**

**Meeting date & place: 6:30 pm, February 13, 2019 High School Cafeteria**

**Building Committee Members Present:** Mike Stevens, Jonathan Seymour, Wayne Adams, Justin Bartholomew, Emily Dwyer, Stephanie Seeley, Greg Towson, Angus Jennings, Glenn Kemper, Bill O’Neil, Carol Macleod, Kim Jackson, Greg Labrecque and Greg Hadden

**School Committee Members Present**: Dick Hodges, Chris Reading, Wayne Adams, Bill Buell, Marie Felzani, Emily Dwyer

**Owner’s Project Manager:** Jon Lemieux**,** Vertex.

**Designer:**  Brad Dore, Jason Boone, Maria Fernandez-Donovan Dore & Whittier.

**Public**: Approximately 30 members of the school committee and public were in attendance

Wayne Adams opened the school committee portion of the joint committee meeting with roll call attendance and the pledge of allegiance. Jonathan Seymour opened the building committee portion of the joint committee meeting with roll attendance and a review of the agenda.

**Minutes**

Minutes from the 1.8.19 building committee meeting were unanimously approved by the building committee members present.

**New Business**

**Design Update and Schematic Design Overview**

Jonathan Seymour introduced Jason Boone from Dore and Whittier who showed renderings of the exterior design as well as the interior dining commons and reviewed with the committee the floor play layouts for each floor of the building. He also reviewed the site plan and traffic flow on campus. In addition he described eligible and ineligible costs related to square footage for certain programmatic portions of the building (general classrooms, fine arts, health and PE, administration, etc). Dr. Bartholomew presented information about the goals and process for reaching the pricing estimates presented tonight. Those included keeping costs at or below the estimates from the summer PSR submission and designing a modern and durable, but not fancy building. Once the new estimates came in the working group looked at value engineering to keep quality high and cost down. For instance we were able to replace terra cotta exterior cladding with brick and saved 45 dollars per square foot. Glenn Kemper asked for reassurance that these VE decisions were not going to reduce the quality or integrity of the building project, which was confirmed by Dr. Bartholomew and Jason Boone – the cost savings would not hamper the durability or functionality of the building. Jason used and example to help clarify stating that one change was reducing the parapet wall height on the academic wing. It is still there and will still give the aesthetic and functional result, but will save money.

Dr. Bartholomew reported that compared to the July PSR estimate of $155.4m the new total cost estimate is $146.3m with an estimated $53.1m MSBA grant. Assuming 30 years and 2.75% on a non-callable bond the price per average household in Groveland drops from $969 to $745, in Merrimac drops from $1005 to $734 and in West Newbury drops from $989 to $755.

**SD Authorization Vote**

The building committee and school committee took separate votes to authorize the OPM to submit Schematic Design to MSBA. In a roll call vote both committees voted unanimous approval of the motion to authorize submission.

**Next Steps**

Schematic Design will be submitted to the MSBA by February 20th. The MSBA board will vote on SD and our project reimbursement number at their April 10th board meeting. The project will then go before each town for approval at town meeting April 29th and on the ballot May 6th. Each of these votes require a majority of votes for approval. Clarification on the approval percentage was sought from the state department of revenue was confirmed that a simple majority is necessary for both approvals in each of the three member towns.

**Adjournment**

Both committees voted to adjourn at approximately 7:30pm.