

High School Building Committee Meeting Minutes
CM@Risk Selection Sub-committee

Meeting date & place: 6:30 pm, November 19, 2018 High School Main Office

Members Present: Jonathan Seymour, Bill Daley, Joe Torrisi, Jon Lemieux, Brad Dore

New Business

Review of Applicants

There are 5 applicants who will be participating in the process for selection as the CM for the project. They are Dimeo, JT Rich, Gilbane, Shawmut and Consigli. Sub-committee members have had the opportunity to review their proposals as we prepare for the interview phase of the process.

Development of Scoring Rubric

The sub-committee reviewed two possible scoring rubrics and selected one that was created by Jon Lemieux and followed the format of the proposals. Committee members will review each proposal and use the rubric to rate sections of each company's proposal as "highly advantageous", "advantageous" or "not advantageous".

Interview Questions

During the interview phase each CM will have 30-40 minutes to make a presentation to the sub-committee, which will be followed by specific questions. The committee created 5 questions to be asked after the presentations.

The committee will reconvene on Monday, November 26 and again on November 27 for the CM interviews.

Adjournment

The meeting adjourned at approximately 8:15pm.